

Memo

To: Chevy Chase Village Board of Managers
From: Melissa Wiak, Community Liaison/Administrative Assistant
CC: Shana R. Davis-Cook, Village Manager
Date: July 6, 2015
Re: Village Hall Use for June 2015

Below is a chart that reflects the type and frequency of events held in the Village Hall during the month of June 2015:

Type of Event	Number of Uses	Total Net Revenue
Rentals (Private Events) —Child's Birthday Party (1); 5 th grade end-of-the-year party (1)	2	\$300
Community Use —Board of Managers' Monthly Meeting; Parks & Greenspaces Committee Meeting; Environment & Energy Lecture Series Event	3	\$0.00
Fee Waiver Use/Public Use —Chevy Chase @ Home Event; Section 5 Monthly Meeting; Chevy Chase Garden Club Monthly Meeting; Friends of Chevy Chase Circle Board Meeting	4	\$0.00